

**Minutes of the Survey Working Group**  
23-24 February 2002 – Geneva, Switzerland

Attendees: Peter Alm (Swedish Rescue Services Agency), Martin Barber (UNMAS), Bill Barron (VVAF), Stephen Bryant (NPA), Tim Carstairs (MAG), Matthew Craig (CMA), Tom Dibb (HALO), Joe Donahue (VVAF), Martin Donoghue (UNMAS, note taker), Erci Fillipino (GICHD), Bob Eaton (SAC), Judy Grayson (UNDP), Bill Howell (HI/France), Dan Kelly (UN MACA Afghanistan), Ian Mansfield (UNDP), Alastair McCaslan (CMA), Noel Mulliner (UNMAS, Chair on Saturday), Per Negaard (NPA), Fredrik Palsson, (DDG), Jean-Baptiste Richardier (HI/France, Chair on Sunday), Valerie Warmington (Geo Spatial)

The following minutes were read to and approved by the Survey Working Group on 24 February 2002:

SWG-02-01 Bob Eaton will draft the guidelines for acceptance, and definition of status, of new members on the SWG as an addendum to Protocol One. This will be circulated for comment amongst current members and tabled at the next SWG meeting.

SWG-02-02 Bob Eaton will revise Protocol One to reflect current realities and circulate for comment amongst SWG members.

SWG-02-03 Bob Eaton will draft TOR, based on the project document prepared for this meeting, for the evaluation of the Global Landmine Survey process. Consultation will occur with SWG. UNMAS will subsequently present the project to significant donors for comment with the intention of raising funds.

SWG-02-04 Martin Donoghue will produce a draft of Protocol Five based on the concept briefed during this meeting. The draft will be electronically distributed to all members of the SWG by mid March 02, with final comments returned to UNMAS by April 02. The final version will be tabled for endorsement by the SWG in June 02.

SWG-02-05 UNMAS will review the TOR for the Certification Committee and produce a draft for comment by the next SWG meeting in Jun 02.

SWG-02-06 The SWG protocols will be tabled at the next SCMA for endorsement. Within a time frame yet to be determined the protocols will be incorporated into the IMAS framework.

SWG-0207 Protocol 18. The draft protocol will be distributed by email for comment. Once comment is included into the draft, a final version will be submitted to the next meeting of the SWG.

SWG-02-08 Bob Eaton will revise and circulate the four proposals drafted for discussion on the procedures for selection of implementing partners for surveys.