

Minutes of the Survey Working Group
3 February 2003 – 1000 - 1700
Geneva International Centre for Humanitarian Demining
Geneva, Switzerland

Attendees: **CIDC** – David Horton, Mike Wilson; **CMA** – Belinda Goslin, Alastair McAslan; **DCA** – Christian Larsen; **Geospatial** - Michael Simmons; **GICHD** – Eric Filippino, Ian Mansfield; **HALO** – Simon Conway; **HI-Belgium** – Taz Khaliq; **HI-France** – Jean-Baptiste Richardier; **Intersos** – Stefano Calabretta; **JMU** – Dennis Barlow; **MAG** – Tim Carstairs, Rob White, Steve Wilson; **Medico** – Thomas Gebauer, Dieter Muller; **NPA** – Paul Collinson, Per Nergaard; **SAC** – Bob Eaton, Mike Kendellen, Dann Naseemullah; **UNDP** – Sayed Aqa, Justin Brady; **UNICEF** – Polly Brennen; **UNMAS** – Martin Barber, Martin Donoghue, Noel Mulliner; **UNOPS** – Charles Downs; **VVAF** – William Barron; **WFP** – Alan Johnson.

Regrets: **DDG** – Bo Bischoff

The morning meeting was chaired by Charles Downs [UNOPS] and the afternoon meeting was chaired by Jean-Baptiste Richardier [Handicap International].

The following minutes were read to and approved by the Survey Working Group on 03 February 2003:

SWG-03-01 Emergency Assessment Report The SWG asks SAC to collect comments on the draft Emergency Assessment Report. SAC will revise the form and produce a revision. SAC is further requested to produce a preliminary draft guidance protocol to accompany this form. The draft protocol should include the suggested revisions, usefulness and limitations of the likely results and other information that could be obtained in parallel and suggested guidance on its use. SAC will forward these documents to UNMAS and the SWG. Further work on these documents will be determined by UNMAS.

SWG-03-02 SWG Protocol Revisions SAC will receive written comments addressed to Dann Naseemullah [dann@sac-na.org] on the draft protocols by 14 February. Final draft will be distributed at least six weeks in advance of the next SWG meeting in May 2003.

SWG-03-03 Final Protocols The SWG asks Bob Eaton, Martin Donoghue and Alastair McAslan to confer and prepare a memo to recommend a process to relate the SWG Protocols to the IMAS process and for eventual endorsement by the UN Interagency Coordination Group for Mine Action.

SWG-03-04 Partner Selection SAC will distribute to the SWG the SAC Board of Directors Minute that implements SWG advice to the Board in SWG-02-08 and SWG-02-10.

Note taker: Bob Eaton