

Minutes of the Survey Working Group

18-19 May 2004

Handicap International

Lyon, France

Attendees: **CMA**, Alastair McAslan; **DCA**, Eva Veble; **GICHD** Ian Mansfield; **HALO** Matthew Howell & Tim Porter; **HI**, Bill Howell & Jean Baptiste Richardier; **Intersos**, Stephen Calabretta & Franco Ricco; **MAG**, Kim Spurway, John Wallace, & Steve Wilson; **NPA**, Per Nergaard & Sara Sekkenes; **UNDP**, Katrin Kinzelbach; **UNICEF**, Natalie Prevost; **UNMAS**, Justin Brady & John Flanagan; **UNOPS**, JJ van der Merwe; **VVAF**, Bill Barron

Guest: **ICRC**, Ben Lark

Sac Staff: Bob Eaton and Mike Kendellen and Alan Macdonald

Regrets: **AAR** Yuli Osa, **GSI** Michael Simmons

The session on the 18th was chaired by John Flanagan [UNMAS] and the session on the 19th was chaired by Jean Baptiste Richardier [HI]

Kim Spurway of MAG and Team Leader of the Lebanon LIS and Alan Macdonald of SAC and coordinator for the MCPA Afghanistan Retrofit LIS, reported on their respective surveys.

There was a general discussion of the SAC Response to the Scanteam Evaluation. The SWG approved three minutes:

SWG 04-01 Certification

The SWG asks UNMAS to review the current protocol and to recommend any changes that will improve the process

SWG 04-02 Scaled LIS

SAC will convene a Task Force to review possibilities for scaling the LIS. Bill Barron, Justin Brady, Bill Howell, Mike Kendellen and Alan Macdonald volunteered to serve in this group.

SWG 04-03 SAC response to Scanteam Evaluation

The SWG asks SAC to revise the SAC response in light of the SWG discussion.

The SWG discussed the latest draft of Protocol Six – Visual Inspection. The SWG approved the following minute:

SWG 04-04 Protocol Six – Visual Inspection

SAC will re-circulate the draft LIS Operational Protocol, “PO6 – Visual Inspection for further comment from MAG, HALO, UNMAS and NPA.

The SWG discussed the Plan of Action tabled by SAC and approved the following minute:

SWG 04 05 Workshop

The SWG encourages SAC to organize a three-Day workshop on LIS follow-up to be held in Fall 2004.

Note taker: Bob Eaton